



# General Info User Meeting 2010

## Welcome!

Dear Colleagues,

It is with great pleasure that we invite you to participate in the SkyScan User Meeting 2010 which will be held in Mechelen, a compact city spun in a medieval web around the gigantic Cathedral tower. Mechelen was once the capital of the Burgundian Netherlands (present-day Belgium and Holland) and has one of the highest concentrations of monuments north of the Alps. It is unique in Flanders in being listed not once but four times on the UNESCO list of World Cultural Heritage sites. We hope you can enjoy this nice city and the SkyScan User Meeting 2010!

In this document we give you some practical information. For further questions please contact us at [Usermeeting@skyscan.be](mailto:Usermeeting@skyscan.be)

### Location of the User Meeting:

**Congress Centre "Lamot"**  
**Van Beethovenstraat 8/10**  
**2800 Mechelen - Belgium**

### Program at a glance

	<b>Tuesday</b> <b>20/04/'10</b>	<b>Wednesday</b> <b>21/04/'10</b>	<b>Thursday</b> <b>22/04/'10</b>	<b>Friday</b> <b>23/04/'10</b>
<b>Day</b>		<b>8:30 – 10:00</b> Registration at congress centre "Lamot"  <b>10:00 – 18:00</b> User Meeting at congress centre "Lamot"	<b>9:00 – 10:00</b> Registration at congress centre "Lamot" <b>10:00 – 17:00</b> User Meeting at congress centre "Lamot" <b>17:30 – 18:30</b> Closing drink & announcement winners	<b>10:00 – 17:00</b> Workshops at SkyScan
<b>Evening</b>	<b>18:00 – 19:00</b> Registration at Lamot <b>19:00</b> Bus to Technopolis <b>19:30 – 22:00</b> Registration and Welcome Reception at Technopolis	<b>19:30 - ...</b> User Meeting Dinner	<b>20:30 - ±22:00</b> Guided walk	



## Important deadlines

Paper Submission	10 February 2010
Paper Approval	10 March 2010
Submission Picture Contest	24 March 2010
Registration User Meeting	24 March 2010
Hotel Reservation	<b>ASAP</b> (availability of the hotel rooms is limited!)

## Paper Submission

A paper can be seen as an extended abstract of minimum 2-pages including at least some pictures, and possibly tables and results... or what you think is necessary to make your work more clear to understand by a general micro-CT user.

Papers need to be submitted in the right format according to the template which you can find on the website: <http://www.skyscan.be/company/usersmeeting2010.htm>.

You send your paper as a **Word-document** (without footnotes or endnotes!) to [Usermeeting@skyscan.be](mailto:Usermeeting@skyscan.be) by **February 10** at the latest! You can send in your paper for a poster or an oral presentation, which you will need to specify on the submission form.

Please check the size of the pictures in the document so that the final document has a reasonable size for mailing. If the file is still too big for sending you can always use for example: <http://www.yousendit.com>.

All papers will be put in the User Meeting book and CD which you will receive in your meeting bag. Afterwards this book will be made available through the SkyScan website.

Please note when making the paper and your presentation (oral or poster) that the SkyScan User Meeting has an audience with different backgrounds and interests. Keep your presentation general and don't assume that your standard abbreviations will be understood by everyone. It would be interesting to explain your research so that a general audience would understand it. The main focus should be on what you do with the micro-CT and the images.

## Poster Presentation

Posters should be formatted to **A0 portrait**. Every poster will be introduced in a small talk of 2-3 minutes. More information will be sent when the program is finalized.

During poster viewing you are expected to be at your poster. A jury will come around to listen to your explanation. This jury will consist of SkyScan scientists, keynote speakers and attendants of the user meeting. This commission will be put together on the first day of the user meeting.

## Oral Presentation

The timeslot for an oral presentation is 20 minutes: 15 minutes for the talk and 5 minutes for questions. All the presentations for a session should be put on the meeting laptop, which is a Windows Vista computer, well before the session starts. The use of your own computer is not recommended but is possible when tested during the breaks.

## Fees

As a support for the SkyScan users who are willing to submit a paper, SkyScan is offering the presenting authors their hotel accommodation (3 nights). Also poster presenters will be supported, we offer them 1 night at the chosen hotel filled in on your hotel reservation form.

If you do not present but you want to participate in the meeting or are accompanying the social events, the fees can be found in the table below.

	<b>Presenters</b>	<b>Non-presenter or accompanying person</b>
<b>User Meeting Days</b>	€ 0,-	€ 100,-
<b>User Meeting Dinner</b>	€ 0,-	€ 50,-
<b>Dinner option before the social event</b>	€ 30,-	€ 30,-

Registration fees for the User Meeting days include the conference bag with the meeting book, CD with information, certificate of attendance, coffee breaks and lunch. The welcome reception, social event and workshop at SkyScan are free of charge. Before the social event there is time to find a place to eat. You will find information on possible dinner options in the conference bag. However we can also offer you the possibility to join us for a dinner in "t Oud Conservatorium" (Wollemarkt 16 – 2800 Mechelen), which is 15 minutes walk from the congress centre.

## Picture Contest and others

As introduced in the last User Meeting we will also have this year a contest for the best poster, oral presentation and picture. With your abstract submission for a poster or oral presentation you will automatically enter the best poster/presentation contest. For the picture contest everyone can submit a picture which has to do with CT. These pictures can be projection images, reconstructions, 3D models etc... The pictures will be printed and shown together with the posters during the coffee breaks. The winners will be announced during the closing refreshments on Thursday.

## Further info on Mechelen

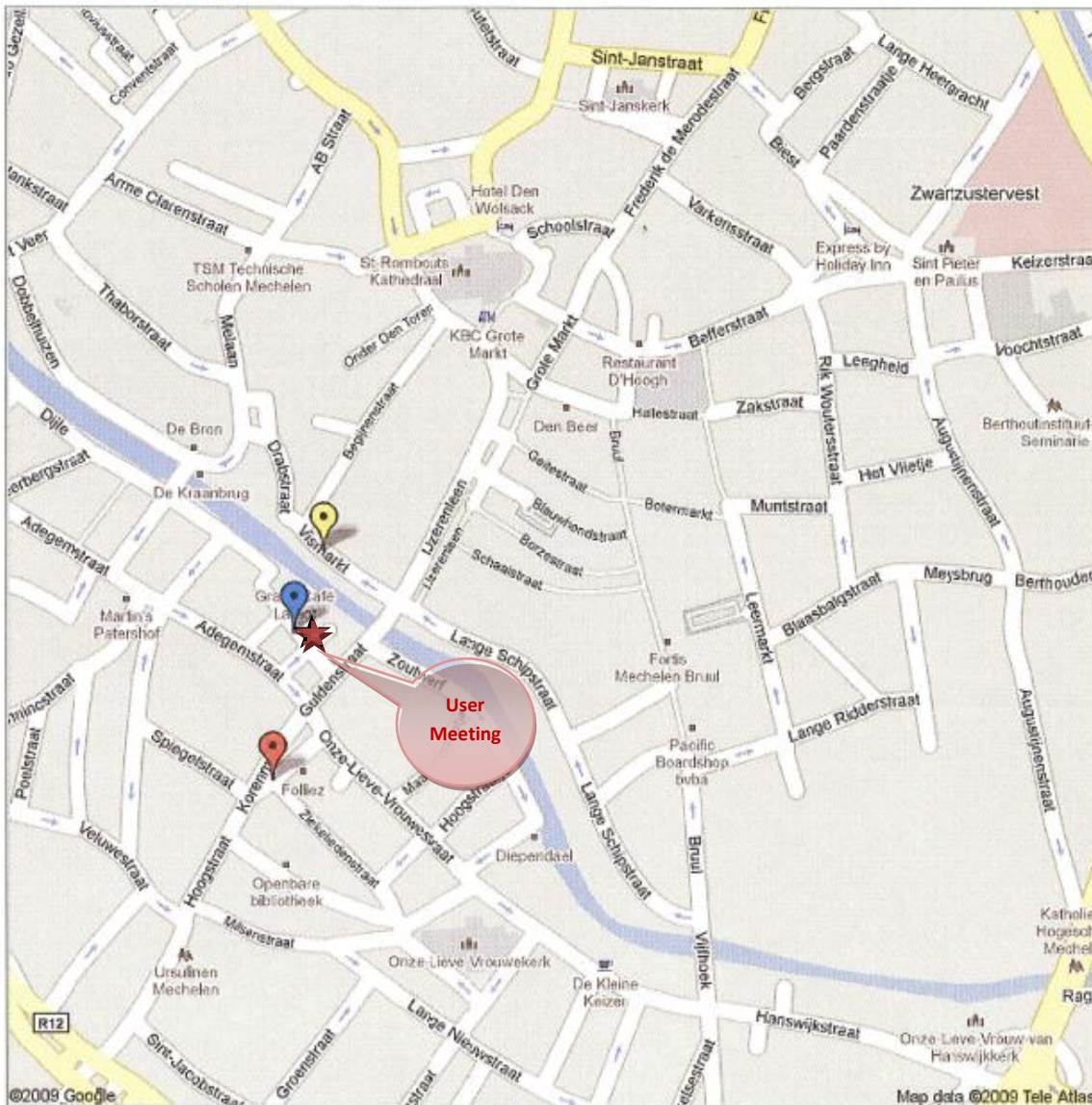
<http://inenuitmechelen.ba.be/en/>

<http://www.mechelen.be/>

## Hotel Information and map

In the table below you can find a list of different hotels close by the meeting venue. Since we could only reserve a limited amount of rooms in these hotels we recommend that you fill in the hotel reservation form as soon as possible.

	<b><u>Hotel</u></b>	<b><u>Single</u></b>	<b><u>Double</u></b>	<b><u>Distance</u></b>
	Novotel Van Beethovenstraat 1 2800 Mechelen	129 €	146 €	<100m
	NH Hotel Mechelen Korenmarkt 22-24 2800 Mechelen	110 €	127 €	200m 4min
	Hotel Vé Vismarkt 14 2800 Mechelen	140 €	140 €	200m 4min



 **Hotel Vê**  
Vismarkt 14  
2800 Mechelen

 **Novotel**  
Van Beethovenstraat 1  
2800 Mechelen

 **NH Hotel Mechelen**  
Korenmarkt 22-24  
2800 Mechelen